

**GROTON PUBLIC LIBRARY  
SPECIAL LIBRARY BOARD MEETING**

Wednesday, November 19, 2014

Groton Public Library  
4:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 4:00 p.m. by Marie Shaw.
- II) Roll call: Dr. Marie Shaw, Katherine Brighty, Dr. C.J. Connolly, Lenore White, Susan Kietzman, Rosemary Duval-Arnould, Dr. Ranjna Bindra, Betty Anne Reiter. Excused: Willard Welch, Pennie Fox
- III) Public Comments: None
- IV) Communications: None
- V) Approval of minutes of the October 15, 2014 Special Meeting. A motion to approve the October minutes was made by Susan Kietzman and seconded by Dr. C.J. Connolly. The minutes were approved.
- VI) Review of October statistics
  - A) There has been an increase in the use of the wireless network.
  - B) There is also more activity on the library home page, and the Library's Facebook page is also very active.
- VII) Director's Report
  - A) **Local History update**
    - i) The Town of Groton signed a formal Deed of Gift with Jim Streeter on November 12 and will begin to acquire his collection of local history materials.
    - ii) Staff met with Professor Helen Rozwadowski from UConn Avery Point to plan the public history class that will begin in mid-January. The students will work with materials from the Streeter collection.
    - iii) The Library is submitting grants to the Rotary and Community Foundation of Eastern CT to fund technology, materials and supplies needed to accession and catalog the Streeter collection.
    - iv) An application for staff to attend programs run by STEPS CT (Standards and Excellence Program for History Organizations) was submitted. STEPS runs courses pertaining to local history.

**B) *Way We Worked* update**

- i) The grand opening was held on November 7. 140 people attended.
- ii) The Library continues to explore working on a video history of the EB unions. The project will take 12 – 18 months.

- C) The Groton Library will be working in collaboration with the CT Small Business Development Center to provide libraries with expanded small business services for library patrons.

**VIII) New Business: None**

**IX) Old Business**

- A) Nomination of Officers: Dr. C.J. Connolly nominated Dr. Marie Shaw for chairperson, Susan Kietzman for vice chairperson and Rosemary Duval-Arnould for secretary. Katherine Brighty seconded the nominations.
- B) Approval of the By-Laws: A motion to approve the revised by-laws as amended Oct. 15, 2014 with the following changes was made by Dr. C.J. Connolly and seconded by Lenore White.  
Changes:  
IV.B The words “and on the Town Website were added “ following the words Groton Public Library  
I D The words “such as” should be changed to “those defined”  
I B. A comma should be inserted after (i.e.)
- C) Circle of Friends: The Circle of Friends is seeking ways to recruit new members. They are planning on running 3 programs in the spring. A proposal was made to invite the officers of the Circle of Friends to attend a board meeting in either December or January. Susan Kietzman will extend an invitation to Richard Semeraro .
- D) A special meeting of the Groton Library Board will be held on Wednesday, December 17 at 7:00 p.m.

- X) Adjournment: A motion to adjourn was made by Dr. C.J. Connolly and seconded by Katherine Brighty. The meeting was adjourned at 5:00 pm.

Respectfully submitted by,

Rosemary Duval-Arnould  
Secretary